Professional Technician Society (PTS)

Internet Explorer Browser Setting Requirements

The Professional Technician Society Portal works best with a desktop or laptop computer capable of displaying 32 bit color at minimum resolution of 1024 pixels by 768 pixels. If you view the site in 800 pixels by 600 pixels, you will notice a scroll bar at the bottom of your screen.

The website is fully compatible with the following web browsers using a Microsoft windows operating system (Windows 7 or Windows 8).

Browser Support

- Microsoft Internet Explorer **9.0 or Greater**
- To check what version of Internet Explorer you are using, on your browser go to Help-> About Internet Explorer.

Recommended Browser and Operating System

- Microsoft Internet Explorer 9.0 and greater
- Microsoft Windows 7 or Windows 8

Trusted Site

The Professional Technician Society Portal requires that you add specific domains in your Trusted Sites zone to enable functionality

- 1. Select **'Tools'** from the top menu of the Internet Explorer Window.
- 2. Choose 'Internet Options'
- 3. Click on the 'Security' tab
- 4. Click on 'Trusted Sites',
- 5. Click on the 'Sites' button

In	ternet Options
3	eral Security Privacy Content Connections Programs Advanced
	Select a zone to view or change security enttings.
	4. A stranet. Trusted sites Restricted sites
	Trusted sites This zone contains websites that you
	trust not to damage your computer or your files. You have websites in this zone.
	Security level for this zone
- 111	Allowed levels for this zone: All
	Prompts before downloading potentially unsafe
	content
	Enable Protected Mode (requires restarting Internet Explorer)
	Custom level Default level
	Reset all zones to default level
	OK Cancel Apply

- 6. Once the dialog box comes up **uncheck** '**Require server verification (https:) for all sites in this zone**'.
- 7. If you have <u>http://*.dealerconnection.com</u> listed under Websites
- 8. Highlight the URL <u>http://*.dealerconnection.com</u> and click the '**Remove**' button.

	You can add and remove websites from this zone. All websites in this zone will use the zone's security settings.
	Add this website to the zone:
7	Website: http://*.dealerconnection.com http://www.fordersite.com
,	Require server verification (https:) for all sites in this zone

- 9. In the 'Add this website to the zone:' box type ***.dealerconnection.com**
- 10. Click the 'Add' Button. * Note: If you get the following error; you can skip this step as you have already added this site under another zone:

Trusted s	sites
	The site you specified already exists in another zone. Please remove the site from that zone before adding it to the current zone.
	ОК

- 11. In the 'Add this website to the zone:' box type ***.ford.com**
- 12. Click the 'Add' Button. ** See error note above.

	Trusted sites	×	
	You can add and remove websites from this zor this zone will use the zone's security settings.	ne. All websites in	
	Add this website to the zone:		
9	*.dealerconnection.com	Add	10
	Websites:	<u>R</u> emove	
	Require <u>s</u> erver verification (https:) for all sites in this	zone Close	
	Trusted sites	×	1
	Trusted sites You can add and remove websites from this zon this zone will use the zone's security settings.	ne. All websites in	
	Trusted sites You can add and remove websites from this zor this zone will use the zone's security settings. Add this website to the zone:	ne. All websites in	
11	Trusted sites You can add and remove websites from this zon this zone will use the zone's security settings. Add this website to the zone: *.ford.com	ne. All websites in	12
11	Trusted sites You can add and remove websites from this zon this zone will use the zone's security settings. Add this website to the zone: *.ford.com Websites:	ne. All websites in	12
11	Trusted sites You can add and remove websites from this zon this zone will use the zone's security settings. Add this website to the zone: *.ford.com Websites: *.dealerconnection.com	ne. All websites in Add Remove	12
11	Trusted sites You can add and remove websites from this zorn this zone will use the zone's security settings. Add this website to the zone: *.ford.com Websites: *.dealerconnection.com Require gerver verification (https:) for all sites in this	All websites in All websites in Add Remove szone	12

- 13. In the 'Add this website to the zone:' box type http://updates.installshield.com
- 14. Click the '**Add'** Button.
- 15. Click the **'Close'** button.

13

dd this website to the	zone:		
nttp://updates.install	sniela.com	Add	
<u>V</u> ebsites:			
*.dealerconnection.co * ford.com	m	Remove	
noracom			

16. Click the **'Custom Level'** button; this will bring up the Security Settings dialog for the Trusted Sites Zone. Verify that the title says "**Trusted Sites Zone**"

Internet Options
General Security Privacy Content Connections Programs Advanced
Select a zone to view or change security settings.
Internet Local intranet Trusted sites Restricted sites
Trusted sites This zone contains websites that you trust not to damage your computer or your files. You have websites in this zone.
Security level for this zone
Custom Custom settings. - To change the settings, click Custom level. - To use the recommended settings, click Default level.
Enable Protected Mode (requires restarting Internet Explorer)
OK Cancel Apply

ecurity Settings Trusted Sites Zone	X
Settings	
NET Framework	
🛃 Loose XAML	
O Disable	
Enable	
O Prompt	
🛃 XAML browser applications	
O Disable	
Enable	
Prompt	

17. Scroll down to 'Websites in less privileged web content zone can navigate into this zone' and click 'Enable'.

- 18. Scroll down to 'Scripting \rightarrow 'Active scripting' and click 'Enable'.
- 19. Click the '**OK'** Button

		Prompt					
	Scrip	ting					
18	\$ P	ctive scrip	ting				
	0	Disable					
	۲	Enable					
		Prompt					
	\$ [2	llow Progr	ammatic clipb	oard access			
	0) Disable					
	0) Enable					
		Prompt					
	5 A	Now statu:	s bar update	s via script			
	0	Disable					
	A	Enable				and the local second	
	3	NIOW WEDSI	ites to promp	t for informa	ion using	scripted v	vinac
		Enable					-
	•						•
	*Takes eff	fect after y	/ou restart Ir	nternet Explo	rer		
R	eset custo	m settings					
B	eset to:	Medium	(default)		-	Rese	et
					ОК		Cancel
				_			

Tabs

The Professional Technician Society Portal utilizes the tabs in your browser.

- 1. Select 'Tools' from the top menu
- 2. Choose 'Internet Options'
- 3. Click on the 'General' tab
- 4. Click on the 'Settings' button under Tabs

Internet Options	
General Security Privacy Content Connections Programs Advanced	
Home page	
To create home page tabs, type each address on its own line.	
http://my.ford.com/	
Use <u>c</u> urrent Use de <u>f</u> ault Use <u>b</u> lank	
Browsing history	
Delete temporary files, history, cookies, saved passwords, and web form information.	
Delete browsing history on exit	
Delete Settings	
Search	
Change search defaults.	
Tabs	
Change how webpages are displayed in <u>Settings</u> tabs.	4
Appearance	
Colors Languages Fonts Accessibility	
OK Cancel Apply	

- 5. Ensure the 'Always open pop-ups in new window' option is selected.
- 6. Click the '**OK'** Button

T	abbed Browsing Settings
	Enable Tabled Browning (requires restarting Internet Evaluate)
	Enable Tabled Browsing (requires restarting internet Explorer)
	✓ Warn me when closing multiple tabs
	Always switch to new tabs when they are created
	Show previews for individual tabs in the taskbar*
	✓ Enable Quick Tabs*
	✓ Enable Tab Groups*
	Open only the first home page when Internet Explorer starts
	When a new tab is opened, open:
	The new tab page 🔹
	When a pop-up is encountered:
N	Let Internet Explorer decide how pop-ups should open
	Always open pop-ups in a new window
	Always open pop-ups in a new tab
	Open links from other programs in:
	A new window
	A new tab in the current window
	The current tab or window
	* Takes effect after you restart Internet Explorer
	Restore defaults OK Cancel
	6

Pop-up Blocker

If you have Pop-Blocker turned '**ON**' then add *.dealerconnection.com site, this will allow pop-ups from the PTS website.

- 1. Select 'Tools' from the top menu
- 2. Choose 'Internet Options'
- 3. Click on the 'Privacy' tab
- 4. Click on the 'Settings' button



- 5. In the 'Address of website to allow:' box type *.dealerconnection.com
- 6. Click the **'Add'** Button.
- 7. Click the '**Close**' button.

websites by adding the site to the list below.	ups from specific	
Address of <u>w</u> ebsite to allow:		
*.dealerconnection.com	Add	6
Allowed <u>s</u> ites:		
	Remove	
	Remove all	
Notifications and blocking level:		
Play a sound when a pop-up is blocked.		
 Show Information Bar when a pop-up is blocked.		
<u>B</u> locking level:		